

**Brainware University**  
**BARASAT: KOLKATA-700 125**  
**TELEPHONE NO: 033-69010654**

**Notice inviting quotations (Including WEBSITE publication)**

**ENQUIRY No: BWU/MECH ENGG /CONSUMABLE/24-25(Even)/2 Date: 27.11.24**  
**(To be quoted in all Correspondences)**

Dear Sir,  
University will be pleased to receive your lowest possible quotation in a SEALED COVER with our ENQUIRY NUMBER and the DUE DATE duly super scribed on the COVER, and on the face of the offer letter for the supply of under mentioned goods and articles, subjects to the terms and conditions outlined below.

**The last date of submission of QUOTATION is 11.12.2024 (4:00 pm)**

Sr.	Name of the item	Maker	Specification of item (if applicable)	Unit of Measurement	Quantity Required
1	Cotton Waste (Jute)			Kg	10
2	Mercury			g	200
3	Steel Blue	Asian Paints	5011	liter	1
4	Black	Asian Paints		liter	2
5	Tarpin Oil	Asian Paints		liter	2
6	Coal		Bee Hive Coal & 5/8"	kg	300
7	Kerosene			liter	6
8	Match Box			pac	2
9	Mild Steel Square Bar		1800 X 10 X 10	mm	2
10	WD-40		420	ml	2
11	Grease			kg	1
12	Graph paper roll		200 mm for tensile and torsion test	mm	2
13	H13 rod		ø20mm X 1200 mm	mm	1
14	EN8		ø20mm X 600 mm	mm	1
15	Emery cloth roll(4 inch width)		80 grade, 1000mm	mm	1
16	EN9		ø20mm X 600 mm	mm	1
17	Flat head rivet		ø2 mm	mm	1kg
18	Hand gloves		Leather		6 pcs
19	Twist drill bit(H.S.S)		ø2.2 mm	mm	10 pcs
20	Aluminium sheet		8ft X 4ft X 0.7mm	mm	5 pcs
21	Aluminium sheet		8ft X 4ft X 1.6mm	mm	1 pcs
22	Mobil			ml	500 ml
23	Golden Brown Paint	(Berger)		ltr	1 ltr.
24	Tarpin Oil			ml	500 ml
25	Metal Plate		M.S.(Bright Metal), (900X40X6)mm	nos	15 nos
26	Metal Plate		M.S.(Bright Metal), (900X50X6)mm	nos	15 nos
27	M.S. round rod		ø20	mm	40kg

28	M.S. round rod		ø25	mm	20kg
29	Mild Steel Plate		5ft X 50mm X 5mm	Ft	300 ft
30	Mild Steel Plate		5ft X 40mm X 5mm	Ft	300 ft
31	M.S Electrode / Medium Coated		10 SWG / Dia 3.15 mm		08 pkt
32	Copper Tube		Dia 0.5"	inch	50 ft
33	Grinding Wheel	Bosch Co.	Dia 4"	inch	24 nos
34	Metal Cutting Wheel		Dia 4"	inch	24 nos
35	Gas Welding Goggles		Unbreakable	pcs	6
36	Ear Plug			pcs	6

**N.B: -Authorization letter from Manufacturer or Manufacturing Certificate from appropriate authority is required, if applicable.**

- 1. Quotation shall be accepted only from GST registered vendor/Dealer/Manufactures etc.** The GST registration number must be mentioned on the quotation.
- 2. Validity of the quotation must be for 30 days from the date of submission.**
- 3. The last date of submission of tender is 11.12.2024 within 4 p.m. at the Purchase Section, Building-III/RR-112, **to be opened at 5 p.m. Vendors are requested to attend.****
- 4.** Party is requested to keep in touch with **HOD-of Chemistry Deptt.** Of the University before quoting the rate for better Knowledge of specification & quality of materials asked.
- 5.** University reserves the right of selection.

**Last date for submission of quotation is 11.12.2024 Within 4.00 P.M. to be opened at 5.00 P.M.**

**Authorised Signatory**

**TERMS & CONDITIONS OF NOTICE INVITING QUOTATIONS**

1. Quotation should be for **FREE DELIVERY** at the University campus, unless otherwise agreed.
2. Prices quoted should be net and minimum period of validity of the quotation should be for one month from the closing date & should be free from **CORRECTIONS**.
3. Sample must be attached with quotation in all possible cases & when asked for, before the **DUE DATE** of Enquiry, as an applicable
4. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
5. If the University finds that the materials supplied are not of the contract quality or not according to the specification required by the University or otherwise not satisfactory owing to any reason, of which the University shall be the sole judge, the University shall be entitled to refuse the acceptance of the said materials, cancel the order and buy its requirement elsewhere at supplier's responsibility.
6. Tenderers must as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice, or
7. If the deliveries are not regular and if on that account the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
8. **THREE** consecutive failures to supply within the scheduled time or times will entail removal of the Tenderer's name from the Approved List of Suppliers.
9. If any tenderer charge GST, in addition to his quoted rates this fact should be stated specifically in his quotation. In the absence of such statement the rate quoted will be deemed to be inclusive of GST. Payment of a Tax Invoice is dependent of checking of regularity of GST returns of a vendor, as applicable.
10. Non-Compliance of an order may lead to cancellation of enlistment and no enquiry will be issued in future.
11. Up to 10% of bill value may be deducted for default and/or delay in delivery @1% per week of delay, without prior confirmation from the University.
12. In all cases of disputes, the decision of the university shall be final & binding on you.
13. Vendor is to complete delivery first then raise the Tax Invoice; thus against one order only one Tax Invoice will be accepted, if delivery is made in parts, there may be more than one challan (say Three/ four) challans.
14. The vendor must update delivery status of all individual orders in mail, as per our schedule and committed dates, for better tracking, including the submission of original Tax Invoice/bill.
15. For new vendors, PTPC is a must, it should be intimated to all.

By Order